



**ADMIRAL MIKE BOORDA LOAN PROGRAM
2012-2013 INSTRUCTIONS AND APPLICATION
DEADLINE: MAY 1, 2012**

Eligibility requirements:

- Be a student enrolled in one of the following commissioning programs:
 - Marine Enlisted Commissioning Education Program (MECEP)
 - Medical Enlisted Commissioning Program (MECP)
- Be enrolled as a full time student during the entire academic year (AY), pursuing a first undergraduate degree at a post secondary institution that participates in the US Department of Education Title IV financial aid programs (an accredited institution)
- Maintain 2.0 or better GPA on a 4.0 grade scale
- Demonstrate financial need

Program details:

- No-interest loans range from \$500 to \$3,000 per academic year
- Dead line is May 1st of each academic year (AY)
- Funds are sent directly to the school
- Funds may be use to pay for tuition, books, and fees
- A new Boorda Loan application is required for each academic year
- Loans will be repaid by military payroll allotment within 3 months of the commissioning date

Application Process:

NOTE: All application and supporting documents are due by May 1st, except the SAR which is due June 1st.

Step 1: Complete and submit an application located at the end of these instructions. Be sure to read instructions carefully before submitting.

Step 2: Submit an official copy of all transcripts

- a. If the applicant will be a college freshman (never attended college before), we will need high school transcripts
- b. If the applicant is currently in a college/university/vocational send the official transcripts of all college credit courses

Step 3: Include the supporting documents

- a. Copy of your orders transferring you to the MECEP or MECP program

Step 4: Complete the Free Application for Federal Student Aid (FAFSA)

The FAFSA is available online at www.fafsa.ed.gov. Submit the FAFSA application to the processing organization in the FAFSA instructions, NOT to NMCRS. ***Processing the FAFSA may take as long as six weeks so plan accordingly.***

Step 5: Print and submit the Student Aid Report (SAR) portion of the FAFSA.

Once the FAFSA has been processed, the 2012-2013 SAR can be downloaded and printed. For more information on the SAR please see below *SAR Instructions*.

Step 6: A Final Check:

- NMCRS Application Completed – sent to NMCRS
- Official Transcripts requested from school to be sent to NMCRS
- Supporting documents – copy of orders
- FAFSA completed and Student Aid Report (SAR) sent to NMCRS

STUDENT AID REPORT (SAR) INSTRUCTIONS:

The SAR provides the Expected Family Contribution (EFC) number that is used to determine your need for financial assistance.

After you submit the FAFSA, you will receive an email within 3 to 5 days with instructions on how to access an online copy of your Student Aid Report (SAR) which will include your Expected Family Contribution (EFC). *If you do not provide a valid email address on your FAFSA application, your SAR will be mailed to you within 7 to 10 days.* You can also retrieve the SAR by clicking **View Processed Information** on the FAFSA website.

The EFC number will appear at the top of the SAR. The SAR will not be accepted if the EFC number is left blank or filled with an *. If your FAFSA application is incomplete, your SAR will not include an EFC, but will display text that specifies any issues that need to be resolved. Resolve all issues before submitting the SAR to NMCRS.

PLEASE NOTE: We require the **COMPLETE** Student Aid Report (SAR) and will not accept a SAR that does not include ALL pages. **Do not send the FAFSA confirmation or acknowledgement pages.**

The SAR is due at NMCRS HQ by **June 1st of each academic year.** Print the PDF version and mail it to NMCRS.

ALL DOCUMENTS MUST BE SUBMITTED BY MAIL

- **APPLICATION IS DUE AT NMCRS HQ BY May 1 OF THE APPLICABLE ACADEMIC YEAR**
- **SAR IS DUE AT NMCRS HQ BY JUNE 1 OF THE APPLICABLE ACADEMIC YEAR**

MAIL TO:

Navy-Marine Corps Relief Society
Education Division
875 N. Randolph St, Suite 225
Arlington VA 22203

PLEASE NOTE: NMCRS assumes no responsibility for applications or supporting documentation not received by this office OR not received in a timely manner. This includes items mailed to this address with insufficient postage and subsequently returned to the applicant by the postal service. All correspondence from NMCRS to the student will be sent to the mailing address or email address listed on the application, unless a change is received in writing to the contrary. We assume no responsibility for letters or emails from NMCRS not delivered due to change of address or email. All changes to information furnished to HQ, NMCRS must be submitted in writing.

For further questions and concerns:

education@nmcrs.org

Education Division 703.696.4960

Please scroll to next page for the application



**Admiral Mike Boorda Loan Program
Eligibility Application for August 2012 – May 2013
Deadline: May 1, 2012**

STUDENT INFORMATION:

Eligibility Category (check one)

- Marine Enlisted Commissioning Education Program (MECEP)
 Medical Enlisted Commissioning Program (MECP)

Name (Please print): _____
(Last/First/MI)

SSN: _____ Phone: _____ Cell Phone: _____

Branch of Service: USN USMC Rank _____ Pay Grade: _____

End of obligated service (MM/DD/YYYY): _____

Address: _____
(where you receive your mail)

City, State, Zip: _____

Email: _____
(It is VERY important I can read your email address as this is how you will receive information)

Date of Birth (MM/DD/YYYY): _____

Name of college/university I will be attending: _____

What year of undergraduate (Freshman, Sophomore, Junior, Senior): _____

Major course of study: (enter "undeclared" if unknown): _____

Estimated college graduation date(MM/YY): _____ Estimated Commissioning Date(MM/YY): _____

Service Member Certification: I am/will be a full-time undergraduate student. The above information is complete and accurate to the best of my knowledge. I understand that falsification of information or failure to provide documentation may result in the revocation of any loan awarded.

If this application is incomplete, it will not be processed even if received by May 1.

Signature: _____

Print Name: _____

Date: _____

Applicants who meet the NMCRS requirements will be notified of their eligibility for a loan in early July. Loan award Letters are emailed to the student.